

DOCUMENT CHECKLIST: NEW BUSINESS



PAN & Aadhaar - all promoters
(Mandatory)



Udyam Registration
(Mandatory)



GST certificate + GSTIN
(If Registered)



Last 6 months bank statements
(Mandatory)



ITR - 1 year (XML format preferred)
(If filed)



GST returns - last 4 quarters
(If Registered)



Business registration - Partnership Deed / MOA
(Mandatory)



DPR
(Recommended)



Rent agreement / Utility bills
(Mandatory)